



# Weekly Update

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3rd October 2025

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Dear Parents,

As a school, we strongly encourage our students to be leaders, to be creative and to take the initiative and make a difference with their actions. This might be through their regular approach to their studies, through taking on a specific leadership role, or through engaging with a special event.

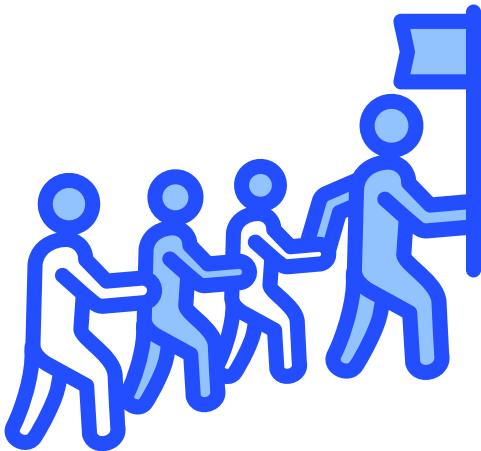
For the last few weeks, our students in both the Primary and Secondary sections of the school have been engaging in leadership elections for our Student Council. This has included the election of a Head Girl and a Head Boy for both sections.

The seven candidates for the Secondary Head roles each gave an excellent presentation in Monday's Assembly. At the end of the assembly, I congratulated them for their desire to serve the school - and most importantly, encouraged those who do not go on to be elected to continue to grow as leaders in other ways. The outcomes of the Secondary Head Girl and Head Boy elections will be announced to the students on Monday!

We will see leadership, creativity and initiative clearly in action just before the mid-term break, when our Business Week commences. We already know from previous years that this will be an exciting and inspirational week. A massive thank you to those parents who have already lent their support for any aspect of the week - and we do hope you will be able to join us for the finale on Friday 17th October, just before we break up.

With best wishes,

**Tom Vignoles**  
**Head of School**



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## Key dates

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The latest version of our Key Dates for Parents is [\*\*HERE\*\*](#).

Other Key Dates for this academic year will be shared at a later date, once they are finalised.

# 3rd edition Business Fair

BSL Business Fair Week is back from Tuesday 14 October to Friday 17 October 2025. Students from all year groups will design and run small businesses on campus, turning classroom learning into practical experience. The week concludes with product exhibitions and a friendly competition, with prizes for the top teams.

**Families are warmly invited to the closing fair on Friday 17 October from 12:30 pm to 3:30 pm.** Please support your child by visiting stalls, offering feedback, and making purchases where possible. We also invite sponsors for the event.

Parents and friends who wish to mentor students or assist with logistics are welcome.

For questions or to get involved, please contact Mrs Anna Anquandah at [anna.anquandah@bsl.tg](mailto:anna.anquandah@bsl.tg) or Mr Ernest Dadgovie at [ernest.dagbovie@bsl.tg](mailto:ernest.dagbovie@bsl.tg).

We look forward to celebrating enterprise, creativity, and teamwork together.

## Invitation letter

## Sponsorship letter

**Francis Anquandah**  
Assistant Head (Academic)

**Jane Snell**  
IBDP and Learning Development



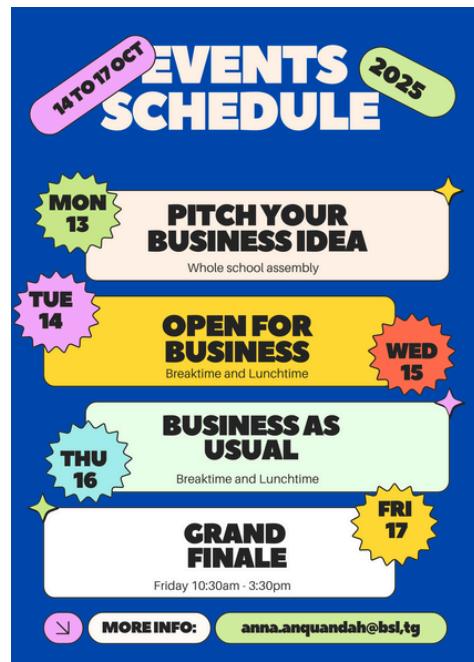
The graphic features the school's crest with two lions and the text 'THE BRITISH SCHOOL OF LOMÉ' and 'UNDEAUVOUR IS ALL'. Below the crest, the text 'BSL BUSINESS FAIR 2025' is prominently displayed in large yellow letters. A subtext 'An exciting showcase of student entrepreneurship' is in smaller yellow letters. The dates 'TUE 14 - FRI 17 OCT 2025' are shown with a calendar icon, and the location 'THE BRITISH SCHOOL OF LOMÉ' is shown with a location pin icon. The 'Grand Finale: Friday 17 @ 10:30am-3:30pm' is highlighted in a yellow box. At the bottom, the text 'COME & SUPPORT YOUNG TALENTS!' is in yellow. To the right of the graphic, there is a photograph of a student at a stall, looking down at something on a table.

## ManageBac - next step

The majority of parents have by now activated their ManageBac accounts. We do hope you are finding ManageBac useful.

Any activation links already sent have by now expired - so if you have not yet activated your ManageBac account but are now ready to do so, please email [itstaff@bsl.tg](mailto:itstaff@bsl.tg) who will be happy to send you a new link for the activation process.

A reminder that you will definitely need to activate your account in time for any school reports for your children. The first round of reports is for Year 11, Year 13, and New Students in any other yeargroup, with these reports going live to your ManageBac accounts during the mid-term break. Please be sure to activate your account before then, in order to read your children's reports.



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# Primary Section

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Dear Parents and Guardians,

We hope this message finds you well. As we move into October, here are a few key updates and reminders from the Primary School:

Last week the children voted for the **Primary Student Council**. The representatives for each class are:

Year 1: Nael and Alaynah

Year 2: Lise and Elijah

Year 3: Hayoung and Mabinti

Year 4: Prince and Anushka

Year 5: Aadya and Aiden

Year 6: Harit and Ranivia

**Special congratulations to Harit and Ranivia** who will also take on the **role of Primary Head Boy and Head Girl**.

We wish them well in their important position of responsibility.

We are delighted to announce that swimming lessons will commence next week according to the following schedule:

**Monday:** Year 4, Nursery 2

**Tuesday:** Reception, Year 1

**Wednesday:** Year 3, Year 5, Year 2

**Friday:** Year 6

**You will need to bring:**

1. **swimming goggles are compulsory for protecting eyes**
2. Girls should have a **one-piece swimsuit**; boys should have **swimming trunks** (not long beach shorts).
3. Girls with long hair will need a **swimming cap** to keep their hair in place
4. A **wet bag** (or sports bag) is important to keep their belongings in.
5. A **towel** is essential.
6. Practically, **shower gel** and **bathroom slippers** (flip flops) are also essential but not compulsory.

We kindly ask parents to speak with their children about the importance of listening carefully and following safety instructions especially during swimming sessions.

**International Weekend T-Shirt Design Competition:** A reminder that students are invited to submit their designs for the International Weekend 2025 T-shirt. Designs should include both front and back artwork, use no more than three colours, and be drawn on the provided T-shirt outline. Submissions are due to Homeroom Teachers by **Monday 13 October at 8:15am**.

Upcoming Events:

- **World Teachers' Day** – Students are encouraged to write a short note of appreciation for their teachers.
- **Half Term Break – Monday 20th to Friday 24th October**

Thank you for your continued support and engagement. Should you have any questions, please do not hesitate to contact your child's Teacher.

Kind regards,

**Mr Gareth Jones**  
**Head of Primary**

**Ms Judith Opiyo**  
**Assistant Head of Primary**

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